

Request for Proposals – September 23, 2013

Port Gamble S’Klallam Tribe
Sustainable Shellfish Program
Contractor Services: Beach Enhancement

1. Background

The Port Gamble S’Klallam Tribe (Tribe or PGST) has been harvesting shellfish and other resources from the shores of Hood Canal for at least a thousand years. But today the health of these species and habitats are under threat by the effects of stormwater runoff, pollution, shoreline modification, destruction of habitats and other impacts. In addition, existing commercial shellfish hatcheries can no longer produce sufficient quantities of commercially valuable species, particularly oysters and geoduck to meet the demands for sustainable management. A new and more creative approach is needed.

The Tribe’s new Sustainable Shellfish Program (SSP) will work to ensure that healthy marine resources will be available locally into the future. By managing resources with a sustainable approach, the program will benefit tribal and non-tribal harvesters for many years to come. The SSP is consistent with Governor Gregoire’s vision for a “swimmable, diggable, fishable” Puget Sound by 2020. Shellfish grown in Puget Sound today are savored locally and known the world over.

The SSP mission is to be a sustainable enterprise that enhances priority shellfish resources important to tribes and communities. As part of the SSP, the Beach Enhancement project will help to improve the health of the Hood Canal nearshore areas and shellfish populations.

2. Scope of Work

This Request for Proposal covers a portion of the work to be included in SSP Project 1: Hood Canal Beach Seeding and Enhancement. This project involves beach enhancement on PGST Reservation beaches (See Attachment: Approximate Locations Beach Enhancement Areas). Beach enhancement areas are approximate and may be adjusted prior to each season. Enhancement consists of placing gravel on tribal-owned tidelands to enhance shellfish seed habitat. The project will focus on areas that are currently considered a priority to the S’Klallam Tribe. Enhancement will occur during the first three available work seasons during a five-year period, which commences with the contract. The award will be a firm fixed-price contract, with a fuel and material surcharge clause.

This Scope of Work is prepared for enhancement for all three seasons. During the work season, October -September, the contractor will place approximately 500 tons

(370 cy) of gravel to provide ideal conditions for clam seeds. The total amount of material to be placed over the cumulative three years will be approximately 1,500 tons (1,110 cy). The gravel will be placed through the use of barges and dispersal equipment during the appropriate tidal windows. Gravel will generally be placed at the range of elevation +2.0 to +6.0 MLLW and at a depth of approximately 1 inch.

3. Description of Tasks

3.1 Regulatory Compliance, Permits and Work Applications

- NWP 48 (to be provided by Tribe)
- PGST 401 Water Quality Certification (to be provided by Tribe)
- Title information on beaches (to be provided by Tribe)
- Detailed product information on GPS unit (to be provided by Tribe)

Any applicable permits that have not been listed but are required shall be properly obtained by joint efforts of PGST and contractor.

All contractor work shall comply with applicable provisions of federal law, including but not limited to those found in 32 C.F.R. Part 33.

3.2 Beach Location and Ownership Information

PGST will provide information verifying property ownership and boundaries. PGST will provide supporting data regarding seeding and enhancement needs. PGST will provide flagged boundaries defining the areas for beach enhancement, which includes a buffer from the property lines. The buffer may be eliminated if written approval is received from adjacent property owners. PGST is responsible for obtaining approval, if applicable.

3.3 Beach Seeding and Enhancement Plan

PGST will generate and provide a work plan for each season. The plan will include a scope of work, proposed schedule, and map of the work area. Both seeding and enhancement activities will be defined for the upcoming season.

3.4 Beach Enhancement

Contractor will place gravel on tribal beaches by barge, according to the Beach Seeding and Enhancement Plan.

3.5 Beach Seeding

No beach seeding work will be completed under this contract.

4. Schedule of Events

Beach enhancement will occur between October and September of each of the three work seasons. The specific timing of work will be coordinated with the Tribe.

5. Proposal Elements

The proposals should include but not necessarily be limited to the following:

- Proposed fee structure and total cost of proposal (including any proposed fuel and material surcharge clause)
- Previous experience managing similar bids and projects
- Previous experience working for Indian tribes
- Project approach including an affirmation of project schedule
- Proposed project team including your anticipated project manager

6. Selection Process

The Port Gamble S'Klallam Tribe reviews competitive and responsive bids. The Tribe will consider the information provided in the proposal and select a qualified bidder according to Tribal Purchasing Policy. Native-owned companies are given a 5% preference, all factors being relatively equal.

Terms and Conditions:

The Port Gamble S'Klallam Tribe reserves the right to reject any and all proposals and to waive irregularities and informalities in the submittal and evaluation process. This solicitation for contractor services does not obligate the Tribe to pay any costs incurred by respondents in the preparation and submission of a Proposal. This solicitation does not obligate the Tribe to accept or contract for any expressed or implied services.

The deadline for proposals is noon on Friday, October 25, 2013. Your proposal must be delivered by U.S. mail, courier, or email to: Roma Call, Environmental Coordinator, Natural Resources Dept., 31900 Little Boston Road NE, Kingston, WA 98346 or romac@pgst.nsn.us. It must be received and time stamped by noon on **Friday, October 25, 2013.** General questions regarding this request for proposal

should be directed to Roma Call at romac@pgst.nsn.us Technical questions regarding this request should be directed to Tamara Gage at tgage@pgst.nsn.us

The Bidding Documents, including the Approximate Locations Beach Enhancement Areas, can be obtained from the Tribal website <http://www.pgst.nsn.us/>. Scroll down to the “News” tab and to the “Publications” tab. The name of the project is **Beach Enhancement**.

Attachment – Approximate Locations Beach Enhancement Areas